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IRPC Public Company Limited  
Announcement No. 006/2564

## **Personal Data Protection Policy (Revised 2021)**

IRPC Public Company Limited (“the Company” or “IRPC”) and its subsidiaries place great importance on the protection of personal data and are committed to ensuring the security of personal data in accordance with the Personal Data Protection Act B.E. 2562 (2019) (“PDPA”). The Company has therefore established this Personal Data Protection Policy to serve as a framework for collecting, using, disclosing, and processing personal data lawfully, fairly, and transparently, with adequate security measures.

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### **1. Collection, Use, and Disclosure of Personal Data**

- The Company collect personal data only to the extent necessary and lawful, with a clear purpose, and will notify data subjects of such purposes, legal basis, and rights before or at the time of collection.
  - The Company shall not collect, use, or disclose personal data beyond the stated purposes unless consent has been obtained or otherwise permitted by law.
  - Data must be accurate, up-to-date, and limited to what is necessary.
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### **2. Types of Personal Data Collected**

Personal data includes information that can identify an individual, such as:

- Name, surname, date of birth, national ID number, passport number, contact details, employment information, education background, financial and tax data, etc.
  - Sensitive personal data includes, but is not limited to:
  - Race, religion, political opinion, health information, biometric data (e.g., fingerprints, facial scans), genetic data, criminal records.  
Such data will be collected only with explicit consent or when permitted by law.
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### **3. Purposes and Legal Basis of Processing**

Personal data may be processed based on:

1. Vital interests (life, health, or safety)
  2. Contractual necessity (for the performance of a contract)
  3. Legal obligations
  4. Legitimate interests
  5. Public tasks or official authority
  6. Research or statistical purposes (with safeguards)
  7. Consent from the data subject
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#### 4. Rights of Data Subjects

Data subjects have the following rights under the PDPA:

- **Right to Access:** to request access to and obtain a copy of their personal data
- **Right to Data Portability:** to receive their data in a commonly used machine-readable format
- **Right to Rectification:** to correct incomplete or inaccurate data
- **Right to Erasure (“Right to be Forgotten”):** to request deletion of data
- **Right to Restriction of Processing:** to request suspension of data use
- **Right to Object:** to object to data processing activities
- **Right to Withdraw Consent:** to withdraw previously given consent at any time
- **Right to be Informed:** to be informed of the collection and processing of their data

Requests can be made via email to **PDPACenter@irpc.co.th**.

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#### 5. Data Retention and Security Measures

- Personal data will be retained only for as long as necessary to fulfill the purposes for which it was collected, or as required by law.
  - Upon expiry, data will be securely deleted or anonymized.
  - The Company will apply appropriate administrative, technical, and physical measures to safeguard data from loss, misuse, unauthorized access, disclosure, or alteration.
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#### 6. Data Processors and Data Transfers

- Data processors engaged by the Company must comply with this policy and applicable laws.
- When personal data is transferred outside Thailand, the Company shall ensure that the destination country has adequate data protection standards.

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## 7. Data Protection Officer (DPO) and PDPA Center

- The Company has appointed a Data Protection Officer (DPO) to monitor and ensure compliance with this policy and PDPA.
- Contact details:  
**PDPA Center, IRPC Public Company Limited**  
555/2 Energy Complex Building A, 10th Floor  
Vibhavadi-Rangsit Road, Chatuchak, Bangkok 10900  
Tel: 02-765-7000  
Email: [PDPACenter@irpc.co.th](mailto:PDPACenter@irpc.co.th)  
Website: [www.irpc.co.th](http://www.irpc.co.th)

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## 8. Compliance Obligations

All directors, executives, employees, contractors, and subsidiaries of IRPC must:

- Strictly comply with this policy and relevant laws
- Undergo training and raise awareness about personal data protection
- Report any personal data breaches or suspected violations immediately to the DPO

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## 9. Review and Amendment of Policy

The Company may review, revise, or amend this policy to comply with laws and best practices.

If changes are made, the Company will announce them on its website: [www.irpc.co.th](http://www.irpc.co.th)

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**Effective from 1 April 2021**

*(Signed)*

**(Mr. Chawalit Tippawanich)**

President and Chief Executive Officer